

January 31, 2013

To: H&R Fee Student Advisory Board
From: Harry McDermott, MD, M.P.H., Executive Director Campus Health Services
Lynn Zwaagstra, Director of Campus Recreation
RE: Fee Implementation Overview

Brief History

In March of 2010, the Arizona Board of Regents (ABOR) approved a proposal from UA President, Dr. Robert Shelton, to phase in a new mandatory Health and Recreation Fee (H&R Fee) over a two-year period beginning in FY2011 to help support the UA Campus Health Service and Department of Campus Recreation. In April of 2011, ABOR approved a revised second phase of the Health and Recreation Fee, approving the fee for year round implementation. The initial fee assessment was set by the University of Arizona Provost, resulting in Campus Health Service receiving \$79.50 for the fall and spring semester and Campus Recreation receiving \$70.50 for the fall and spring semester.

The institution of a mandatory Health and Recreation Fee directly resulted from the need to move from a less predictable funding model associated with State and Retained Fees to a UA student (main campus) enrollment based fee model to ensure funding stability. Both UA students and parents of UA students were surveyed and supported (64% and 78% respectively) the institution of the H&R Fee. Additionally, this funding model ensures that Health and Recreation services are available to all students in perpetuity.

Fee implementation was administered according to discussion with ASUA and GPSC, with agreement to implement the fee beginning with fall and spring semester. Student Affairs agreed to hold off on implementing the H&R fee during the first summer after its approval. With sound fiscal management, including diversifying revenue sources and closely managing expenses, Campus Health Service and Campus Recreation have exceeded expectations by operating for 2 years with no off fall/spring fee assessment.

Mandatory Fee Comparison

Most other UA mandatory fees, such as AFAT, KAMP, SERVICE, REC BOND and ITL fees are assessed in the fall and spring, as well as being assessed at a prorated rate during other sessions (winter, summer I, summer II, pre-session, carry-over and dynamically dated – collectively called “off fall/spring”). These fees are only assessed to students who are taking classes on the main campus and not to students who are at satellite campuses (e.g., UA South or the Phoenix Biomedical campus) or those taking online classes only (with the exception of the ITL fee). In point of fact, the only fees not assessed during the “off fall/spring” sessions are the H&R Fee and currently the Rec Program fee.

Scope of Student Use

Campus Health Service

The following represents unique student use of Campus Health Services averaged over the past three-years:

- 16,118 unique Undergraduate students or 52% of Undergraduate enrollment
- 3,414 unique Graduate students or 48% of Graduate enrollment
- 933 unique Professional students or 62% of Professional enrollment

Campus Recreation

As reported in a recent campus wide survey, the following represents unique student use of Campus Recreation facilities, programs and services:

- 81% of Undergraduate students
- 69% of Graduate students
- 70% of Professional students

Fall semester 2012 recreation center scan in data (*Note: this is not total participation):

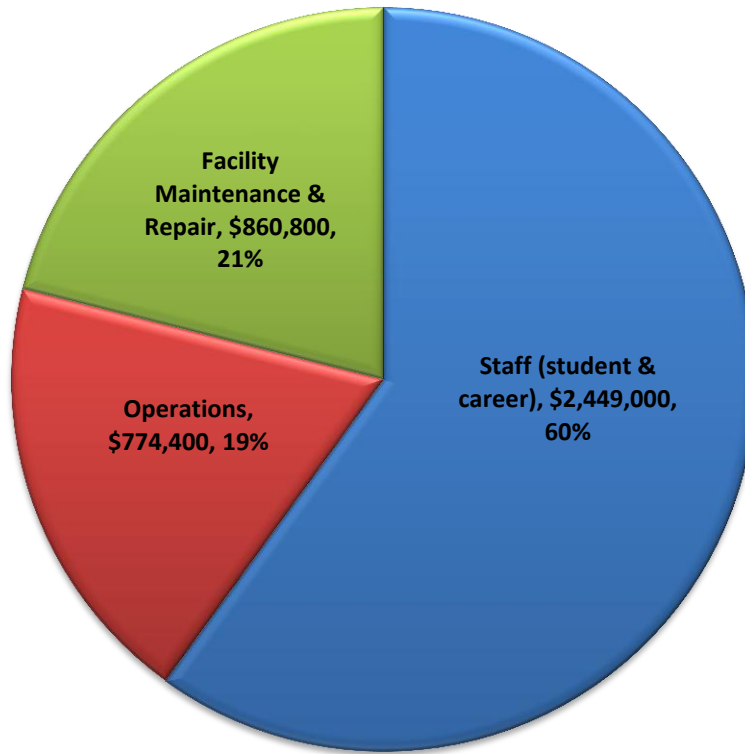
- 20,199 unique Undergraduate student visits or 64% of the Undergraduate enrollment
- 3321 unique Graduate/Professional student visits or 38% of the Graduate/Professional enrollment

Current Situation

The H&R Fee was implemented utilizing a graduated schedule, resulting in less revenue than projected. Both Campus Health Service and Campus Recreation adjusted budgets accordingly for FY2012 and FY2013. At this time, rising costs such as minimum wage, ERE, health care costs and operating expenses, combined with increasing demand for services make it necessary to pursue implementation of the H&R fee for the “off fall/spring” sessions.

**University of Arizona
Campus Recreation
FY 2013 Health & Recreation Fee Budget**

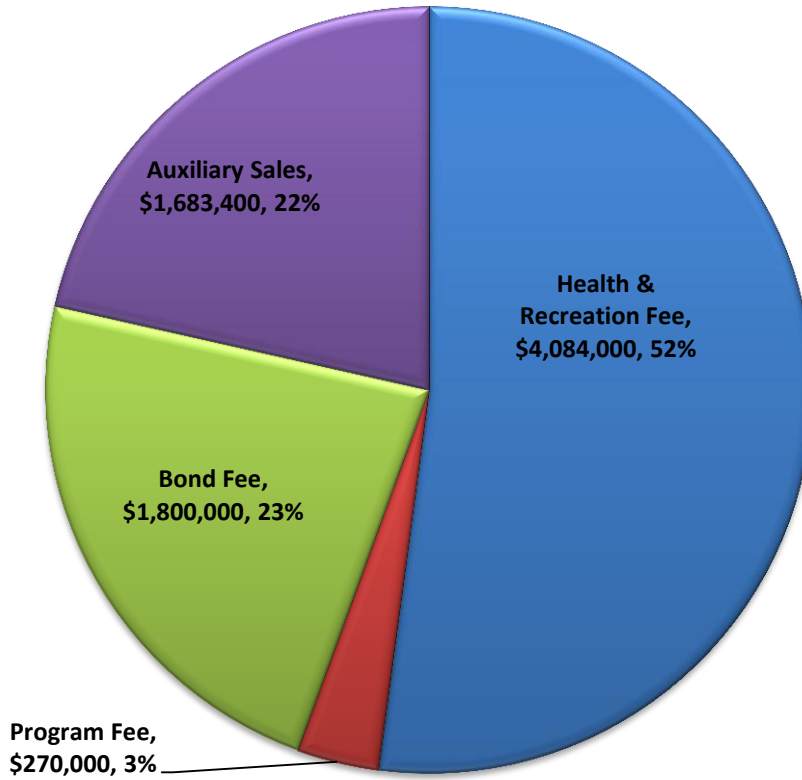
FY 2013 Campus Rec H & R Fee Uses



	Fiscal Year 2012	Fiscal Year 2013
Campus Recreation portion of H&R Fee	\$141	\$141
Campus Rec Estimated Fee Revenue	\$4,167,400 *	\$4,084,000 *
* based on Budget Office model		
Expenses		
Staff (student & career)	\$2,440,800	\$2,449,000
Operations	\$848,500	\$774,400
Facility Maintenance & Repair	\$878,100	\$860,800
Total Expenses	\$4,167,400	\$4,084,200
Estimated Net	\$0	-\$200

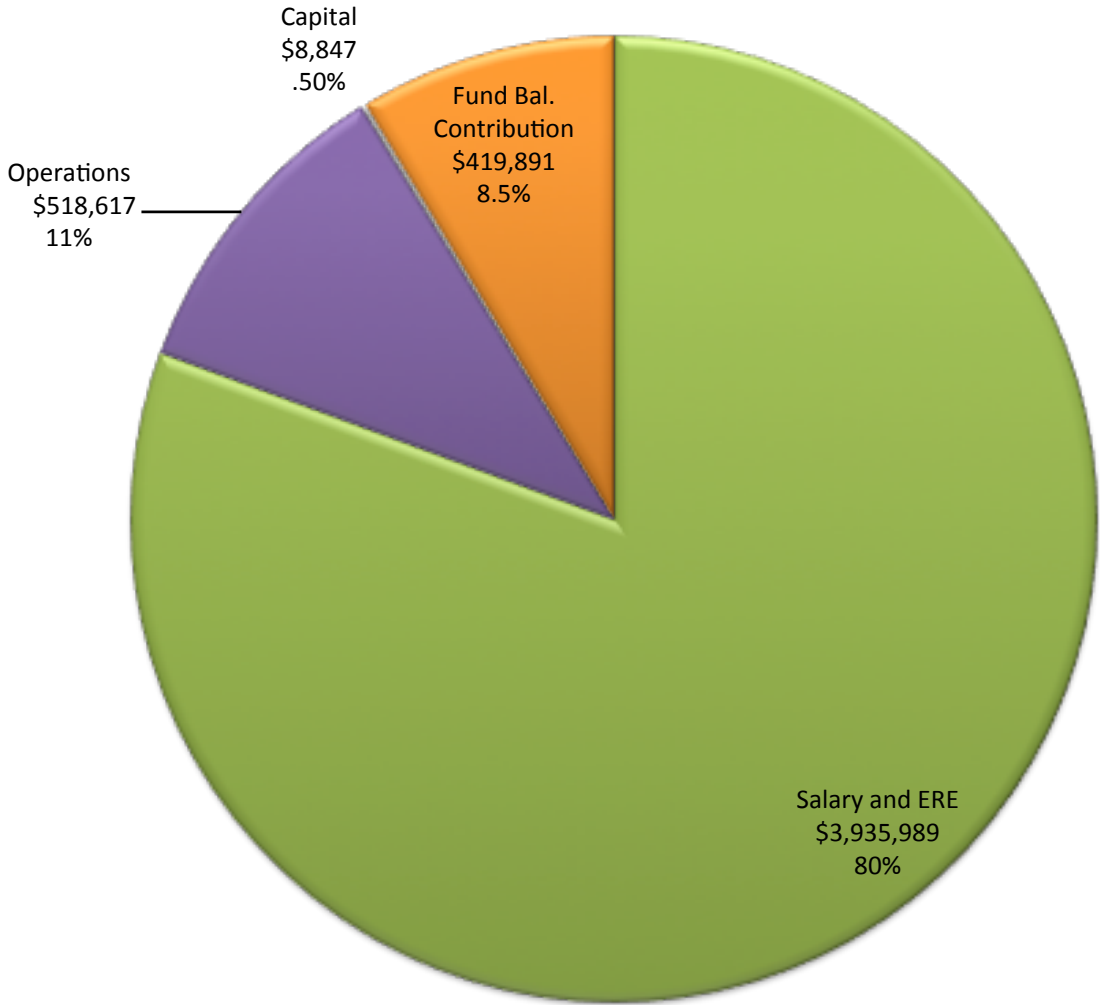
University of Arizona Campus Recreation FY 2013 Total Budget

FY 2013 Campus Rec Total Budget



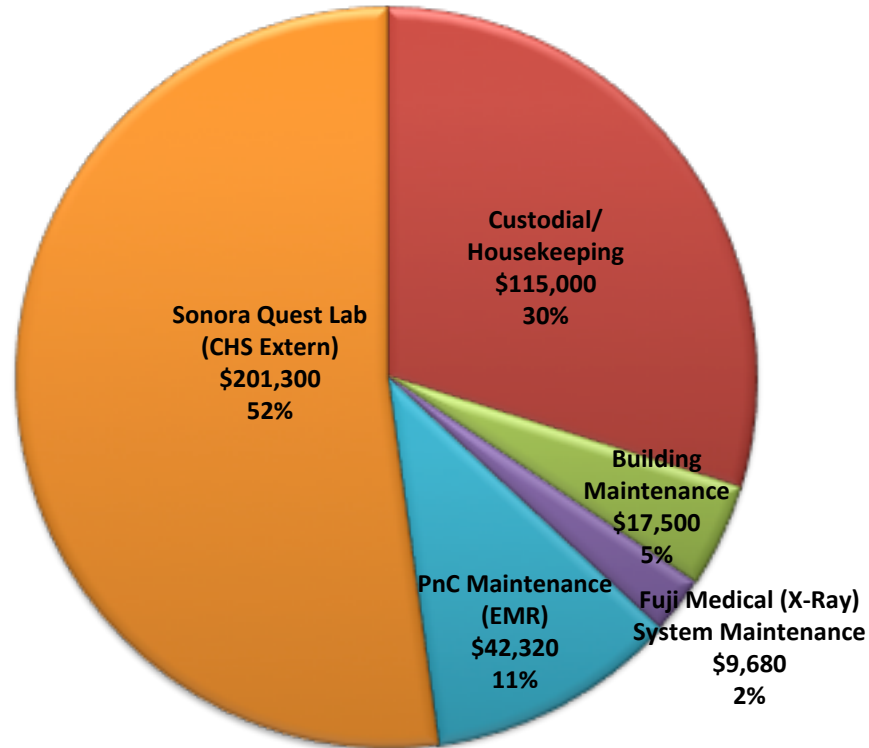
	FY2012	FY2013
Health & Recreation Fee	\$4,167,400	\$4,084,000
Program Fee	\$315,000	\$270,000
Bond Fee	\$1,840,000	\$1,800,000
Auxiliary Sales	\$1,901,500	\$1,683,400
Total Budget	<u>\$8,223,900</u>	<u>\$7,837,400</u>

Health & Recreation Fee Breakdown 2012 - 2013 \$4,883,344



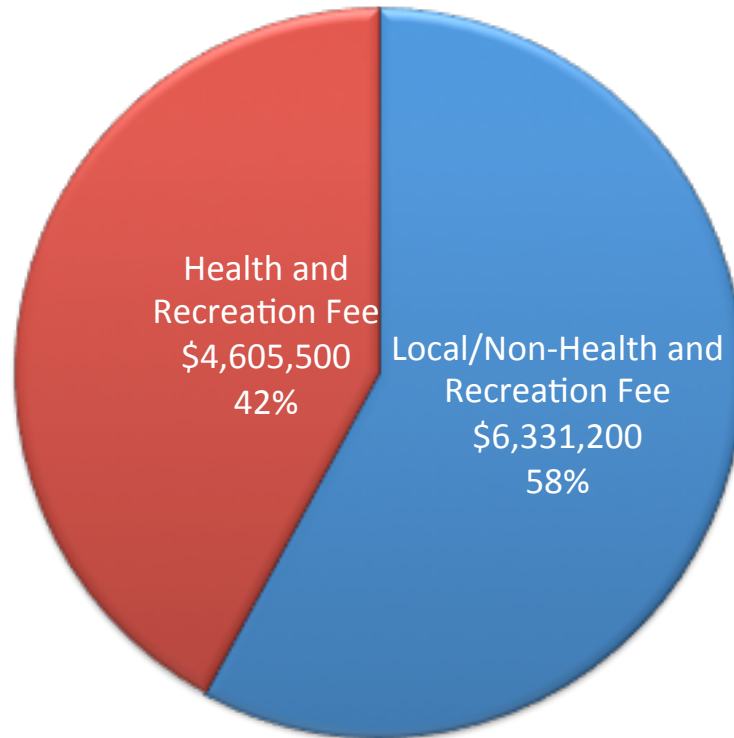
Health and Recreation Fee Proposed Operations Expense Detail 2012-2013

Total Proposed H&R Fee/Operations = \$490,600



**The Campus Health Service
Health and Recreation Fee Relative to Proposed Total Budget
2012-2013**

Proposed Total Budget = \$10,936,700



Health & Recreation Fee Student Advisory Board
Academic Year 2012-2013
Meeting 1 Agenda
November 27, 2012
(4:00 PM – Room TBD)

1. Welcome and Introductions (5 minutes)
 - Board member introductions and a determination of needs for both UA Student and Ex-Officio members to the Board.
2. Purpose—Andrew Wall, Courtney Campbell, Shanan Immel (5 min.)
 - An introduction to new Board members of the purpose (Governing Document reference) for the Board.
3. Funding Detail
 - a. Campus Health Service—Kris Kreutz, Harry McDermott (15 min.)
 - A description of what the full Health & Wellness (Recreation) Fee assessment is being used for at the Campus Health Service - \$159/UA student/year - pie chart and general description.
 - b. Department of Campus Recreation—Lynn Zwaagstra, Mark Zakrzewski (15 min)
 - A description of what the full Health & Wellness (Recreation) Fee assessment is being used for at the Department of Campus Recreation - \$141/UA student/year - pie chart and general description.
4. Q&A (10 min.)
 - Request for Input from Board members about what they want to know about or recommend to the Campus Health Service and/or Department of Campus Recreation.
5. Closing
 - Next steps and next meeting.

Health and Recreation Fee Student Advisory Board
Academic Year 2012-2013
Meeting 1 Minutes
November 27, 2012
(4:00 PM—CHS Meder Conference Room)

Starting time: 4:05 pm

Members Present:

Andrew Wall—At-Large Student, Board Chairperson
Courtney Campbell—Off-Campus Housing, Board Vice Chairperson
Nick Augustine—At-Large Student
Jasmine Sears—GPSC
Natalie Loomis—GPSC
Anthony Salas—RHA
Lynn Zwaagstra—Director, Campus Recreation
Ron Roberts—CRC Budget Office
Kris Kreutz—Director, Administrative Service, Campus Health Services
Harry McDermott—Executive Director, Campus Health Services

1. Welcome and Introductions

Board Chairperson Andrew Wall called the meeting to order, after which the introductory portion of the meeting was conducted. In addition to the members present, the absent members of the board were identified along with their respective on-campus organizations and Kris Kreutz shared that the UA Budget Office has selected Veronica Galaviz (galavizv@email.arizona.edu) as their ex-officio representative to the Board while the Division of Student Affairs, Business Lead representative will likely be named once circumstances allow.

2. Purpose

The board's governing document was introduced and summarized by Andrew Wall, as well as the history of the Health & Recreation fee and the board. The purpose of the board was discussed along with the student members' responsibilities to liaise between the board and their respective organizations. The meeting schedule of the board was also outlined to be at least three times during the academic year: the first meeting in the fall to identify student members and introduce new members to the board's purpose; the second meeting in the spring before proposed CHS and CRC budgets are submitted, and once in the late spring after the budgets have been approved.

3. Funding Detail

Kris Kreutz reviewed the Campus Health Service budget, which was approved at a \$10,936,700 level for the 2012-2013 fiscal year. The pie-chart exhibits offered construction and current function of the budget, as 42% of the entire budget will come from the Health and Recreation Fee, a portion which had historically been funded by retained fees, state dollars, and the student services fee. 58% of the budget is then funded

locally, not by the Health & Recreation Fee. Direct service fees and capitation payments from student health insurance fund this portion of the budget. Of the CHS budget, 72% is reserved for salary and employee benefits. A second pie chart was presented by Kris Kreutz which offered a breakdown of the usage of the CHS portion of the H&R Fee itself, including 88% salary and ERE, 10.6% operations costs, and 1.4 % capitol. Of the operations expenses, a third and final pie chart was presented breaking down the proposed costs between non-urgent, external lab testing to Sonora Quest Lab, custodial expenses, building maintenance, medical system maintenance, and PnC maintenance. Lynn Zwaagstra next covered the details of the approved budget for Campus Recreation. The Health and Recreation Fee will cover 52% of the entire budget for 2012-13, which totals about \$8 million. Revenue projections for FY2013 also included auxiliary revenue from programs and services, and faculty/staff/alumni memberships, the building Bond Fee, and program fees, which offset program costs. Expense projections for the Department of Campus Recreation were also presented, including allocations for career staff, student staff, UA FM services, supplies, maintenance and repair, technology and communications, equipment, and marketing. Lynn Zwaagstra went on to discuss the state of CRC, including usage statistics (83% undergraduate students, 69% graduate, 70% professional), facility statuses, and new programs and partnerships. Copies of all materials will be shared with student advisory board members for further distribution as they will also be posted on the Student Affairs Division Website.

4. Q&A

The meeting was opened for questions to the student representatives and ex-officio members of the board. Though there were no questions from the members present, it was discussed that though the board only meets a few times during the year, comments and questions about the meeting or distributed materials are always welcome. During this time, ex-officio members of the Department of Campus Recreation and the Campus Health Service brought forward an item that is likely to be discussed and potentially considered for a Board vote during the second meeting. That issue was the institution of the prorated summer (off-fall/spring semester) component of the Health & Recreation Fee which would make it consistent with all other UA mandatory fees and help to extend the time before needing to return to the ABOR for an increase in the Health & Recreation Fee. It was suggested that this item be brought to the Board as a proposal for consideration.

5. Closing

Since the Department of Campus Recreation and the Campus Health Service will be finalizing their budgets for submission to the UA Administration in early February 2012, it was recommended by Andrew Wall that the next board meeting take place in late January or very early February 2013 in order to discuss the submissions prior to them being approved. The first Health & Recreation Fee Student Advisory Board meeting was adjourned at 5:12 PM.

Health & Recreation Fee Student Advisory Board
Academic Year 2012-2013
Meeting 2 Minutes
January 31, 2013
(5 pm – North Conference Room, CRC)

Members Present:

1. Kris Kreutz- Director, Administrative Services, Campus Health Services
2. Andrew Wall-Chairman, Graduate/At-Large Member
3. Veronica Galaviz-UA Budget Office
4. Jasmine Sears-Graduate/Graduate and Professional Student Council
5. Edward Beck-Graduate/Campus Health
6. Nick Augustine- Graduate/DOS/At-Large Member
7. Lacey Glenn-CRC
8. Shanan Immel, Secretary, Student Health Advocacy Committee
9. Courtney Campbell-Graduate/Off-Campus Housing
10. Anthony Carli-Recreation Advisory Board
11. Ron Roberts, Business Manager, Campus Recreation
12. Dr. Harry McDermott, Executive Director, Campus Health Services
13. Mark Zakrzewski - Associate Director, Campus Recreation
14. Lynn Zwaggstra- Director, Campus Recreation

1. The meeting started at 5:01pm, called to order by Andrew Wall, Chairperson, in the North Conference Room at the Student Recreation Center. All members introduced themselves.
2. Andrew initiated a review of the advisory board and asked for any general members' questions about the material covered at the first meeting. No questions were posed and Andrew moved to proceed with the planned agenda.
3. A. Kris Kreutz, Director, Administrative Services, Campus Health Service (CHS) began by introducing the 2013-2014 proposed budget. He passed around a timeline used in the CHS budgetary preparation process which runs from November of 2012 to February of 2013. The process is overseen and reviewed at a biweekly meeting of the CHS HR/Finance Committee. This committee is comprised of a cross-section of health care leadership within CHS who decide on issues pertaining to CHS Human Resources and financial considerations. With respect to the CHS finances, the committee meets to consider expense issues associated with changes that occur throughout the year, annual budget review and development, the Health and Recreation Fee contribution, and student medical fees for service. Due to increases in costs in building maintenance and custodial expenses, electronic health record maintenance fees, employee related expenses - ERE (\$52,000), capital equipment needs, and other expenses of the Campus Health Services, there is an increasing need for more revenue from the Health and Recreation Fee. Additionally, due to the increasing demand for a clinical psychologist

services, additional non-Fall/Spring Health & Recreation Fee revenue will be required in order to hire this clinician. Since health care expenses continue to outpace general inflation, financial pressure is placed on the CHS Local Account Revenue (approximately 58% of the total CHS budget) as well as Revenue coming from the Health & Recreation Fee (approximately 42% of the CHS budget).. The Affordable Care Act will also impact CHS in ways that are not entirely predictable, and the full effects may take a couple years to become fully apparent.

B. Lynn Zwaagstra, Director, Campus Recreation began by passing out the tentative budget breakdowns and fee projections for the 2014 fiscal year. The budgets will be more complete in three or four days. The total budget includes \$4.2 million dollars that will come directly from the H&R Fee, making up 51% of the total budget. The Bond Fee will cover \$1.9million of “brick and mortar” costs that will cover debt service and possible building improvements. The Program Fee is only 3% of the budget and covers popular, subsidized programs such as intramural sports. Auxiliary Sales of \$1.9 million also help to pay for staff to operate recreation programming and is partially funded by staff membership sales. Campus Recreation is getting a new field called the Cherry Street Field that is expected to be done by August of 2013, so that they may vacate Murphy Field which was originally Campus Recreation and Athletics land, built jointly. Campus Recreation was displaced from Murphy Field, and is receiving Cherry Field to be compensated from the loss of Murphy Field. The H&R Fee helps to pay for these facilities. Campus Recreation no longer has the three-court Bear Down Gym, but acquired Gittings Gym as a small replacement. Threads is now operated by the Bookstore, but this has not negatively affected the revenue of Campus Recreation. Massage services are now being run by Campus Recreation, which has improved revenue, as well as cooking classes and fitness classes at the Student Union. There are 33 sports clubs that are sponsored by Campus Recreation, which subsequently have benefits that are funded by Campus Rec (limited free facility use). Gittings Gym is now operational but is used mostly for activities, and not for drop-in exercising. But since it was in a state of disrepair, Gittings Gym cost Campus Recreation an initial \$20,000. There is a lot of student feedback for Campus Recreation to offer programs such as weight training and conditioning for academic credit, which may eventually be funded by a lab fee.

4. 4. Fee Implementation Overview - Dr. Harry McDermott, Executive Director, Campus Health Services. The fee was originally approved in March of 2010 by the Arizona Board of Regents under former UA President Robert Shelton. The Fall/Spring portion of the H&R Fee was phased-in over a two year period with a half-Fee being assessed the first year and a full \$300/academic year Fee being assessed in the second year. Additionally, and out of consideration for requests made by UA student leadership, the Division of Student Affairs Vice President agreed to waive the non-Fall/Spring prorated H&R Fee implementation for what turned out to be a two-year period. After two years of having the H&R Fee in place for just the academic year, the leadership of the Campus Health Service and the Department of Campus Recreation are

requesting that the Division of Student Affairs Vice President approve the institution of the non-Fall/Spring prorated portion of the Fee.

The rationale for this request is based upon the following considerations: 1) All other mandatory UA Fees approved by the ABOR in the same manner as the H&R Fee was approved are assessed during both the academic year as well as, on a prorated basis, during the non-Fall/Spring terms. 2) In order to extend the length of time the current Health & Recreation Fee is in place before having to consider returning to the ABOR for a Fee increase, the board was asked to consider/discuss the implications of fully implementing the H&R Fee on a prorated basis for UA students attending Summer and Winter classes. 3) Existing expenses like Employee Related Expenses (benefits), supply and equipment costs, maintenance and custodial services, continue to rise as mentioned in the presentations of both Kris Kreutz and Lynn Zwaagstra that need to be managed through increased revenue generation. 4) New expenses such as the need to meet demands for Clinical Psychologist services associated with the CHS and the to fund the bond responsibility for the Cherry Street Field associated with the CRC. For the prorated summer fee, students would only be charged if they are physically taking classes on campus, while students taking online classes or classes on campuses other than the UA main campus would not have the prorated fee assessed.

Questions were asked about the need to charge graduate students the prorated fee when according to one member of the board, graduate students do not frequent the Recreation Center over the summer. But according to other graduate students and substantiated in part by Lynn Zwaagstra, there is quite a significant level of Recreation Center usage over the summer based upon entrance data and survey data that captured the opinion of 3,400 students. 16,400 undergraduate and 1603 graduate/professional students register for summer classes who may possibly be subject to the prorated fee to support the services of Campus Recreation and Campus Health. There was some concern among the board, that since many graduate students do not use any of the services of the gym, they should not be subject to the fee. Campus Recreation Services could implement a program where use of the Recreation Center could operate on a membership-only basis over the summer, but that would be inconsistent with the model approved by the ABOR. The model for the Health and Recreation Fee follows the existing model for all other fees, and therefore would be unrealistic to change the model for this fee. The clear majority of the Student Advisory Board student representatives offered comments which were supportive of the implementation of the H&R Fee in a manner that is consistent with other UA mandatory fees.

5. Closing: Andrew Wall closed the meeting by requesting a quick minutes turn around time. The meeting ended at 6:26pm. The board will meet again in April.



Campus Recreation

Department of Campus Recreation FY 2013 Budget Overview

**Campus Recreation Director: Lynn Zwaagstra
Associate Director: Mark Zakrzewski
Business Manager, Senior: Ron Roberts**

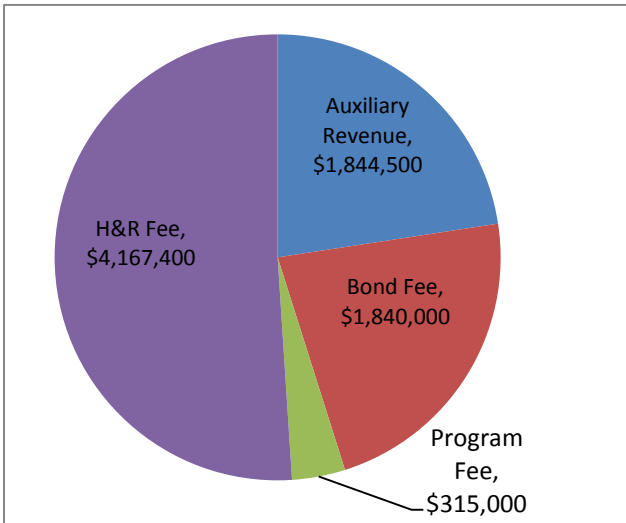
Presented: February 2012

Fiscal Year 2013 Overview

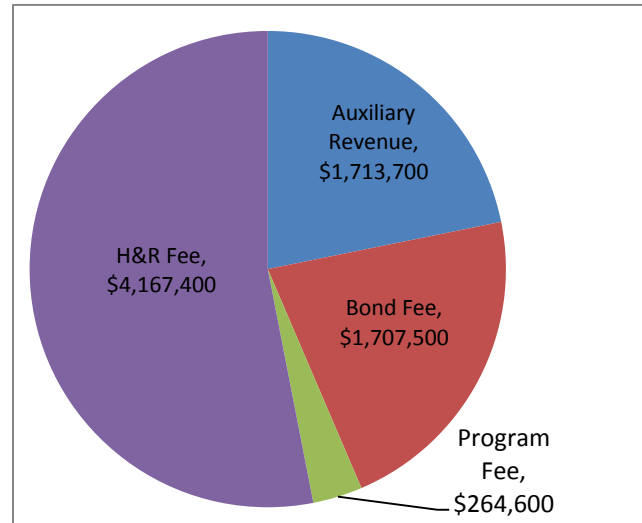
2013 Revenue Overview

The following charts present an overview of the FY2012 versus FY2013 revenue projections.

FY2012 Revenue Projections



FY2013 Revenue Projections



The following illustrates the revenue differences between 2012 and 2013 in regards to structural changes impacting revenue. New partnerships, programs, contracts and opportunities are presented in a later section.

FY2012 Revenue

- Revenue projections were made prior to the final agreement on fee collection. The H&R fee was projected to be collected fall and spring only. However, the bond fee and program fee were projected to be collected in the summer semester in addition to fall and spring as per the history of these 2 fees.
- Auxiliary revenue projections included Threads retail store, which were projected at \$560,000.

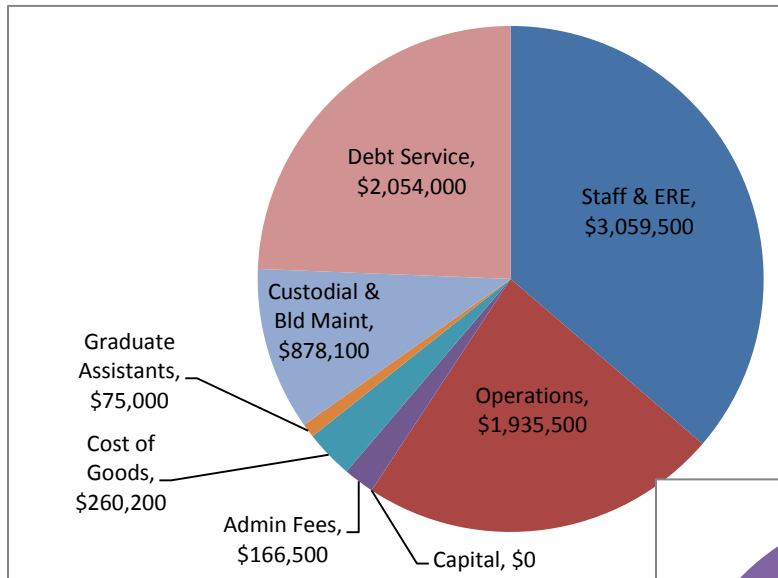
FY2013 Revenue

- Revenue projections include fee collection for the fall and spring semester only (pending further direction).
- Bond fee and program fee projections are lower to reflect the new understanding that the fee is currently not being assessed during the summer (pending further direction).
- Threads retail store was transitioned out of Campus Recreation over to the UA Bookstore. This results in a decrease to auxiliary revenue.
- Hockey revenue is included and projected at \$212,480.
- Bear Down field is offline as it is being used for the ICA north end zone construction. This impacts intramural sports, sports clubs and field rental revenue.
- New programs, partnerships and opportunities.

FY2013 Expense Overview

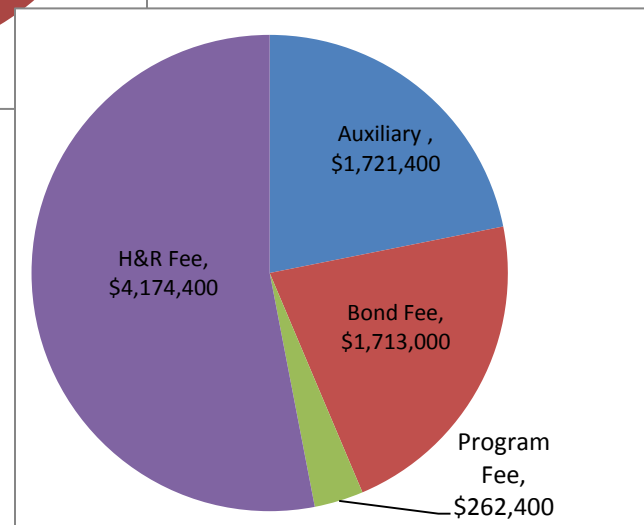
The following charts present an overview of the FY2012 versus FY2013 expense projections.

FY2012 Expense Projections



The FY2012 budget adheres to the old financial structure with 78 general ledger accounts. Thus, it cannot be presented in the same categories as the FY2013 budget that has been restructured into the 4 general ledger accounts.

FY 2013 Expense Projections



The following illustrates the expense differences between 2012 and 2013.

- One-time annual expense of providing lighting for Gittings field while Bear Down field is offline (\$27k).
- Increases in employee related expenses, per guidance received by the budget office (3%).
- Addition of the hockey sports club under the auspices of Campus Recreation.
- The purchase of scheduling software to assist with the complex scheduling of 450 student employees.
- Cost to install lighting at Robson Tennis Pavilion.
- Several staffing adjustments are being made to reflect streamlining operations where feasible and accommodating expansion in some areas of the department.

Health and Recreation Fee – Proposed FY 2013 Budget

As indicated previously, the H&R fee is dedicated towards making the recreation facilities available to all students at minimal to no cost. Facilities include Bear Down Gym, Recreation Center, Rincon Vista Fields and Pavilion, Robson Tennis Center and Bear Down Field. Revenue is projected at \$4,167,400 and includes a \$70.50 per student per semester assessment. This figure will be updated as we receive official projections from the budget office. No fee history is presented as this is the first full year receiving this student fee assessment.

Expenses allocated to the H&R fee are considered **“mission essential” and are an inherent part of the facilities themselves**. Examples include the cardio and weight equipment and the aquatics complex. These components are expensive to operate and are generally non-revenue generating.

Campus Recreation expenses allotted to the H&R fee include the following.

Career staff: UA full time staff with the exception of positions that are solely dedicated to discretionary programs (e.g., Youth and Special Events Coordinator, Athletic Trainer).

Student staff: Student positions necessary for customer service, health and safety, security, facility oversight and supervision.

UA FM services: Custodial services, major maintenance, deferred and annual maintenance, pool mechanical room, pool chemicals and grounds management.

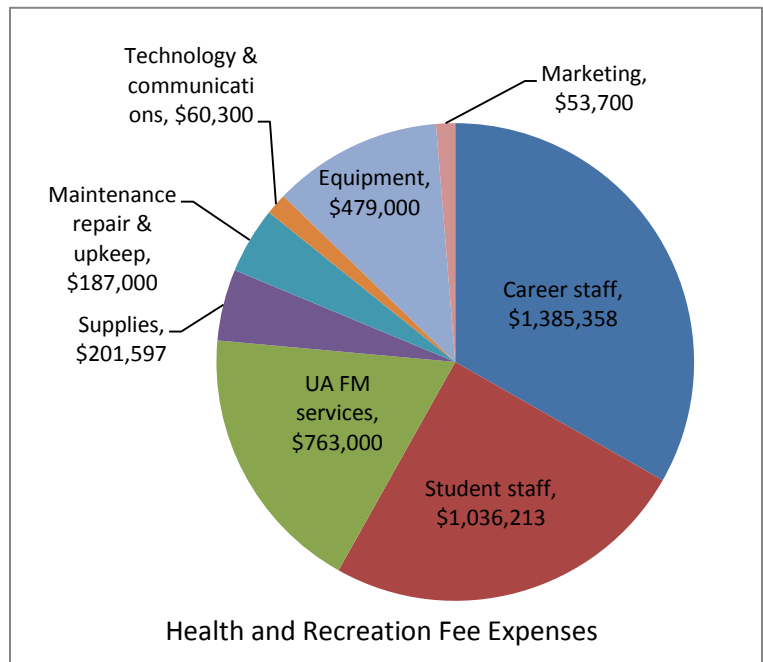
Supplies: Office supplies, housekeeping supplies, seed for fields, field paint, equipment checkout, fuel, uniforms, laundry, and nuts & bolts type items.

Maintenance, repair and upkeep: Parts replacement, tools, internal facility improvements (e.g., sound system, patching, painting, locks, lockers, etc.), equipment repair and maintenance.

Technology and communications: Computers, monitors, software, security system, radios and other related equipment.

Equipment: Cardio equipment, circuit equipment, weights, benches, tables, chairs, furniture, lifeguard stands, and vehicles.

Marketing: Campus Recreation marketing expenses for print media, advertisements, and video / photography services.



Health and Recreation Fee Student Advisory Board
Academic Year 2013-2014
Meeting 3 Minutes
April 25, 2013
(5pm-DeArmond Conference Room)

Members Present:

1. Kris Kreutz- Director, Administrative Services, Campus Health Services
2. Andrew Wall-Chairman, Graduate/At-Large Member
3. Veronica Galaviz-UA Budget Office
4. Jasmine Sears-Graduate/Graduate and Professional Student Council
5. Edward Beck-Graduate/Campus Health
6. Nick Augustine- Graduate/DOS/At-Large Member
7. Lacey Glenn-CRC
8. Shanana Immel, Secretary, Student Health Advocacy Committee
9. Courtney Campbell-Graduate/Off-Campus Housing
10. Dr. Harry McDermott, Executive Director, Campus Health Services
11. Lynn Zwaggstra- Director, Campus Recreation
12. Joel Hauff, Assistant Vice President of Finance, UA Division of Student Affairs

The Board meeting began at 5:07pm and Andrew Wall, Chairperson, welcomed everyone and asked each member present around the table to introduce themselves.

2013-2014 Budget Reviews:

Kris Kreutz announced that the 2013-2014 fiscal year aggregate budget for Campus Health has been approved. The budget is \$11,417,900. The health and recreation fee represents 42% of the total budget. The remainder of the budget comes from the fees charged by Campus Health Services' for services offered. This Local Account portion also includes capitation revenue from the ABOR Student Health Insurance Plan which now covers contraception at no out-of-pocket cost as well as other benefits such as smoking cessation assistance.

Kris then went into the breakdown of the uses for the H&R fee within Campus Health. The projected revenue from the H&R fee for Campus Health is \$4.8 million. The majority of this revenue (87%) is used for salaries and employee-related expenses (benefits). Other elements of the breakdown include Operational Expenses such as: Housekeeping/Custodial Services, Building Maintenance, Electronic Health Record System Maintenance, Communication (UITS) Assessment and SonoraQuest Laboratory expenses as well as Capital investments such as specialized exam tables to accommodate wheelchair-bound patients and other large equipment purchases that represent around 1% of the H&R fee expenditures. By keeping some excess Fee revenue in the Fund Balance, the current H&R fee level can be kept constant for a number of years before having to return to the ABOR for a request for an adjustment. Other costs such as security fencing around the second floor roof access point and broken windows come out of locally generated fees because this remains consistent with the pre-Fee funding model for the Campus Health Service. A

noteworthy point was made relative to UA student use of the CHS which results in 48%–50% of the general student body uniquely using the direct patient care services at Campus Health each year. Additionally, the entire campus community benefits from the Health Promotion and Preventive Services and Counseling and Psych Services outreach and Public Health efforts of the Campus Health Service.

A question was raised by Jasmine Sears concerning the change in the co-payment level for those UA students who participate on the ABOR Student Health Insurance Plan. The co-payment level has been raised for the 2013-2014 Policy Year beginning August 16, 2013 from \$100 to \$200 for an Emergency Room visit. This change results from the fact that the frequency of emergency room visits has increased across the Tri-University system and Aetna is raising their emergency room co-pay fees to discourage students from utilizing the emergency room unless truly necessary, according to one member. Dr. McDermott felt that this might help students make better decisions about what truly constitutes a real medical emergency.

Lynn Zwaagstra began her presentation about the 2014 budget for the Recreation Center by handing out the expense breakdown. The H&R fee will account for 51% of the total Campus Recreation budget of \$8,333,700. Participation in the facilities and in the programs has gone up tremendously. For Campus Recreation the H&R fee is utilized to make recreation facilities available to students at minimal to no cost. The Bear Down Field is coming back into the fold in the 2014 fiscal year. The H&R fee is used to cover expenses essential to operating the facilities, such as facility related staff, operations, and facility maintenance. Most marketing print materials are paid for using auxiliary fees. The total cost of facility maintenance is the category that has seen the greatest rise over the last 3 years. 8 graduate students are graduating in May and these positions will be replaced with 3 full-time staff members and various intern positions. . As an auxiliary, Campus Recreation pays the full ERE rate for graduate student positions, making them less cost effective than full time positions. Additionally, Campus Recreation has a difficult time finding graduate students as no recreation or recreation related degree programs exist at UA.

H&R Off-Fall/Spring Fee Implementation:

Discussion continued with the Off Fall/Spring Semester Prorated Fee. The Campus Health Service portion of the prorated fee for winter and summer sessions will go toward demand-based staffing. The prorated fee will be used to hire a full-time clinical psychologist, a half-time psychiatrist, and a half-time Master of Social Work in the Counseling and Psych Services unit. These will improve the ratio of Counselors to UA students so that mental issues can be better dealt with at the university as they happen as opposed to the community-based circumstance where it may take weeks before there is availability. Students who need medication management also need to have more access to clinical psychiatrists. The estimated annual cost of hiring these 3 new positions, including salaries and benefits totals \$152,086. These expenses are very important because the demand for counseling and psych services has increased and the Campus Health Service must try to keep

pace with the increasing demand.. No questions were asked. Lynn had nothing to add to that which she shared during the second meeting this year relative to the prorated fee and its use within Campus Recreation.

2013-2014 Health & Recreation Fee Student Advisory Board:

Andrew Wall asked which members were going to remain on the board in the following year. The board would greatly like to see continuity. Lynn will find a RAC committee member to be part of the board. Jasmine will also probably remain on the board. A student named Esther Gottlieb has requested to join the board. A vote was undertaken and she was approved to join the board. Courtney Campbell will also be staying on the board next year. Courtney was voted in as the upcoming Chair of the Board and Jasmine was chosen as the Vice Chair of the Board. A formal vote approved these position appointments.

Q&A:

Andrew Wall offered the Board members the opportunity to ask any questions that may not have been addressed during the presentation portion of the meeting and no Board members offered any questions for consideration.

Special Board Leadership Recognition:

Dr. McDermott thanked Andrew Wall for his contributions over the course the H&R Fee Student Advisory Board and read a letter of appreciation from Dr. Melissa Vito, Vice President for the Division of Student Affairs prior to presenting the letter to Andrew. In addition, Lynn Zwaagstra presented a portfolio to Andrew from the Department of Campus Recreation and Kris Kreutz presented a Polo Shirt with the Campus Health Service name and Logo to Andrew, as well.

Andrew Wall called the meeting to a close at 6:05pm.