Health and Recreation Fee Student Advisory Board
11.18.19 Agenda & Meeting Notes
Location – Campus Health

1. Budget –
   a. Campus Health
      i. Proposed / actual FY20 – Difference is the cost of 9 councilors and 1 support staff for North Rec and UCAP mapping pay structure changes were not factored into the budget for the rest of FY20. There will be a budget cut coming to assist one of the academic units that is having a short fall. Most of this is from the fund balance that is from the non H&R accounts. The SSD is transfer will be higher than what was estimated for this year. SAEM/AISS transfer is supporting DRC, Dean of Students and Union (nutritionists) positions - - when the H&R fee was set up $17% went to support Financial aid then dropped it to 14% - in 2016 it was redirected to help support areas that directly impact students
      ii. FY21 – not available at this time
   b. Campus Recreation
      i. Proposed / actual FY21 – original budget from February 2019 did not include UCAP pay restructure and cost of running North Rec. The transfer out is supporting the same as CH
      ii. Expenses will exceed revenue but it will be covered by our fund balance.
      iii. FY21 – not available at this time
   c. University Staff: UCAP Mapping
      i. Condense all the positions
      ii. Compare to market data annually
      iii. We currently do not have accurate data for positions and salary
      iv. In effect this January
      v. If positions fall below the minimum line the departments are responsible for bringing them up to that point
      vi. Goal of the University: bring everyone up to a medium range to make salaries competitive

2. Budget Questions
   a. What is the reason for the split of the fund balance?
      i. Those are the accounts we use – Auxiliary supports personnel and the H&R Fee supports Students
   b. Where is the money going for the SAEM/AISS?
      i. It supports the Dean of Students, DRC and positions in the Student union for nutritionist. All money supports positions that impact the students.
c. For the Sonora Quest labs that are sent out, are those covered by students?
   i. Paid by patients and insurance.

d. What is the bond fee?
   i. We received a loan to build the expansion of the Rec and it will go through to 2035. We borrow money from other departments on campus to do programs. No fees or interests to borrow from campus departments. (Bookstore, Housing, etc.)

3. Final enrollment numbers – compared to last year and anticipated/projected – enrollment is about 45,000 (about 4000 is online the rest is distant learners) 38,600 is required to pay for the H&R fee and what the collection rate is to be able to project our revenue. Enrollment is pretty flat and with the increase of online potentially will decrease in revenue. We are focused on retention and graduation / success over enrollment increase. The university is looking at access for online students to have counseling services but it is not through CH – exceptions of when students to pay fees – online other than that it is looked at on an individual basis but it have a very good reason so exceptions are very rare.

Question: Are there plans to have online services for online students?

- They are looking at some vendors so that online students can have access to some online resources and some in person resources.

Question: What students don’t pay the fee?

- Online students don’t. There is more information on the Bursars website. Students can also request not to pay the fees but those are looked at on an individual basis.

- Collaboration with ASU so that Phoenix students are able to get a reduced cost to use their services.

4. Program updates
   a. Campus Rec
      i. North Rec – formal dedication on 11/4 still working on fixing things less than 20 out of starting with over 500. Main Rec is down in usage but NRec is taking those numbers so the overall numbers are up. Everyone North of Speedway is using NRec. NRec is open during football games. Both facilities will be closed Thanksgiving & Day after but 12/26 – 12/20 NRec will be open 8am – 1pm (main rec will be closed) all members will be able to use NRec during that time
      ii. Closures – see above
      iii. Free programs – See website – for list

   b. Campus Health
      i. North Rec – Mirroring what is at Main CAPs – total visits see handout – have Dave email
      ii. Closures – 12/24 – 1/1 will remain open at the main but the NRec will close both will be closed for Thanksgiving and Day after
      iii. CAPS
         1. Yuma
5. **Bear Down / Success District Update** – since the October meeting Campus Rec was asked to manage both Bear Down and the Student Success Bldg. working on how that will work. In the spring will have some revisions to the plan. The SS building will open August 2020 then Bear Down Gym will go offline for renovations and will come online Fall of 2021.

6. **Next meeting** – updates / questions from each person on the board from their constituents

7. **Other?**

**Attendees**
Lily Katz  
David Salafsky  
Michel Stilson  
Alicia Roberson  
Shiela Soto  
Kayla Beard  
Rachel Abraham  
Tim Gustafson  
Arindam Sengupta  
Carol Corry  
Issy Thesz  
Niki Noronha  
James Shaffery  
Miguel Larios  
Janelle Holyoak  
Troy Vaughn
Health & Recreation Fee Student Advisory Board (H & R Fee Committee)

By-Laws – updated October 2019

Introduction:
Initially, on March 11, 2010, the Arizona Board of Regents approved a revised proposal from UA President, Dr. Robert Shelton, to phase in a new $306/year mandatory fee over a two--year period beginning in FY 2011 to help support the UA Campus Health Service and UA Department of Campus Recreation. Then, on April 7, 2011, the Arizona Board of Regents approved a revised second phase Health & Recreation Fee proposal from UA President, Dr. Robert Shelton. The second phase of the mandatory Health & Recreation Fee request was revised to $150/ year for a total of $300/year. The second phase amount was split $79/year for the Campus Health Service and $71/year for the Department of Campus Recreation.

The first year of the two--year phase in provided for a mandatory Health & Recreation Fee of $150/year with a larger proportionate share of the Fee being directed to the Campus Health Service. A subsequent agreement was reached within the Division of Student Affairs that directed $80/year of the $150/year Health & Recreation Fee to the Campus Health Service and the remaining $70/year to the Department of Campus Recreation. In full, the revised $300/year mandatory Health & Recreation Fee is effective beginning fall semester 2011 and $159/year will be directed to the Campus Health Service with the remaining $141/year going to support portions of the Department of Campus Recreation.

The institution of a mandatory Health & Recreation Fee directly results from the need to move from a less predictable funding model associated with State and Retained Fees to a UA student enrollment based fee funding model to ensure a greater degree of predictability. Both UA students and parents of UA students were surveyed and supported (64% and 78%, respectively) the institution of a mandatory Health & Recreation Fee. The institution of a Health & Recreation Fee will help to assure that services associated with the Campus Health Service and the Department of Campus Recreation are in place and available to the UA student population.

Very importantly, the Health & Recreation Fee approval also includes a provision to have in place a Student Advisory Board that will serve to offer input and perspectives concerning the use of the Fee funding for both the Campus Health Service and Department of Campus Recreation. In turn, key members of the Campus Health Service and Department of Campus Recreation leadership will be present during Health & Recreation Fee Student Advisory Board meetings and will share financial and relevant operational information concerning the planned use of the Fee funding to keep the advisory board well informed.

Health & Recreation Fee Student Advisory Board

Student Advisory Board Role:
The Health & Recreation Fee Student Advisory Board is advisory only and will work with the leadership of the Campus Health Service and the Department of Campus Recreation to offer UA student input and perspectives. Should any issues arise that require further UA administrative consideration, the Vice Provost, Campus Life; Dean of Students will have final decision--making authority.

Throughout the Health & Recreation Fee Student Advisory Board meeting cycle, questions will be answered and information shared so as to provide clarity and understanding relative to how the units are funded and how the Fee dollars are being applied.

Student Advisory Board Membership Composition/Selection:
In order to ensure a good cross--sectional representation of UA students and to assure that definitive information from the Campus Health Service and Department of Campus Recreation leadership is available for the Advisory Board, the following Advisory Board composition is recommended:

**UA Student Composition** → 1-ASUA (1--SHAC and 1--RAC), 2--GPSC, 1--RHA, 1--International, 1--Off Campus Housing, 2-At Large, 1-- Fraternity and Sorority Programs, 1 Cultural Centers student, 1 EMS, 1--CHS Student Employee, and 1--CRC Student Employee.

**Ex--Officio Members** → 1--Campus Health Service Director, 1--Department of Campus Recreation Director, 1-- UA Budget Office professional and the Student Affairs Division Business Manager.
Selection to the Advisory Board – ASUA, GPSC, RHA, Off Campus Housing, and Fraternity and Sorority Programs will appoint the members they wish to have on the Advisory Board. The International student member of the board may be selected via appointment by their leadership or if necessary a run--off election held by their constituency. The CHS student employee, CRC student employee and At--Large members will be selected by the Student Advisory Board.

Student Advisory Board Structure:
The composition of the Health & Recreation Fee Student Advisory Board shall be comprised of a cross-- section of the UA student population to ensure good representation on this Board. Therefore, undergraduate, graduate and professional students will be asked to participate including those who may be international and/or minority students and domestic students, living on or off campus.

-- In order to be effective, a minimum of twelve (15) students representing a cross--section of the UA student population will be offered Advisory Board positions.
-- The Advisory Board will be lead by a Chair (or co-Chairs) who will be selected through Advisory Board election to help ensure that meetings are scheduled, properly conducted and documented. In addition, a Vice Chair (for succession purposes) and a Secretary will also be elected by the Advisory Board membership for a one year term to be reviewed annually.
- Designated Directors of Campus Recreation, Campus Health, The Business Manager Sr. from Campus Recreation, The Director of Administrative Services at Campus Health, a representative from the Budget and Planning office and A representative from the Provost Finance and Administration office will serve as ex--officio members of the group.
-- The Health & Recreation Fee Student Advisory Board will be expected to attend an orientation meeting in the fall and to meet at least 3-- times per year. The Orientation Meeting will be in early to mid--fall semester will be dedicated to sharing information about the Health & Recreation Fee Proposal and financial structures of the Campus Health Service and the Department of Campus Recreation to bring the Advisory Board up to speed – (information packets will be provided). The second meeting later in the fall semester will be a pre--budget construction meeting and will allow for input from the UA students into how the Fee funding might be applied. The third meeting in early spring semester will focus on how budget updates if available, programming information and updates for Campus Health & Campus Recreation. The last meeting will be held late spring semester and will focus on the Health & Recreation Fee dollars will be applied during the budgeting process for the next fiscal year.
-- Attendance will be taken and Minutes of these Board meetings will be constructed by the Secretary, approved by the Board and distributed to the Health & Recreation Fee Student Advisory Board members, appropriate UA leadership and placed on The Campus Recreation websites for public viewing.
-- It is further recommended that Health & Recreation Fee Student Advisory Board meetings take place at either the Campus Health Service or Department of Campus Recreation facilities.

Health & Recreation Fee Student Advisory Board -- Membership Terms/Conditions:

Terms of UA Student Membership. – A UA student member may serve for a minimum of one term which will be one fall--spring cycle

Vacancies. – Vacancies will be replaced in a manner that assures the best cross--sectional UA student representation possible.

Expulsions and Impeachment. – The Vice Provost Campus Life; Dean of Students may remove a UA student member of the Board for violations of the UA Student Code of Conduct. All other expulsions and impeachments will be conducted according to Robert's Rules of Order. In these instances, it must be evident that a Board member’s actions are being disruptive or deleterious to the constructive proceedings of the Board’s activities.