



The University of Arizona
 Department of Campus Recreation
 Collegiate Club Sports Event Registration Form

This form must be accompanied by:

* Roster of club members attending/participating in the event with:

- Name
- ID number
- Phone number

* List of coaches/instructors or advisors attending the event with contact information.

* Please attach a detailed trip itinerary.

YOU MUST SAVE A BLANK FORM BEFORE ENTERING INFORMATION, RESAVING, & SENDING

FOR OFFICE USE ONLY
Received On: _____
Dean's Excuses
Date Received: _____
Date Sent Out: _____
Motor Pool Request Email
Conf. Email Sent: _____
Confirmation # _____
Outlook
Travel Kits: Returned _____
Post Game Reports

Club Name:	Club Representative:
Position:	Email:
	Phone Number:
Name of Event:	Event Location:
Opponent(s):	
Date of Event:	Time of Event:
Class Excuses Needed? Yes No	Beginning: _____ Ending: _____
<small>Dates and time class excuses should encompass</small>	
*If Yes, please submit a completed Dean's Excuse form along with the Event Registration Form	

Destination:	Address of Event:
Departure Day/Date:	Departure Time:
Return Date:	Return Time:
Primary Contact:	Phone Number:
Email:	Relation to Club:

Overnight Lodging: List hotels

Hotel Name:	Location: City/State:
Hotel Contact Information:	



Transportation:

Flying	Driving	Other: _____
--------	---------	--------------

IF DRIVING:

Private Vehicle Rental Vehicle Motor Pool	Rental Company: _____		
<p>*If requesting a Motor Pool Vehicle, please specify the type and number of vehicles below:</p> <table style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;"> <ol style="list-style-type: none"> 1. ADA Mini Van (Driver + 6 Pass) 2. ADA ProMaster (Driver + 11 Pass) 3. Cargo Van (Driver + 1 Pass) 4. Carry-all 4WD (Driver + 4 Pass) 5. Full Size Sedan (Driver + 4 Pass) 6. Mid Size Sedan (Driver + 4 Pass) 7. Mid Size Sedan (Driver + 4 Pass) 8. Mini Van (Driver +6 Pass) 9. Passenger Van (Driver + 14 Pass) 10. Pickup 4WD (Driver +2-4 Pass) 11. Stakebed Truck (Driver + 2 Pass) </td> <td style="width: 50%; vertical-align: top;"> Pick-Up Day/Time: Return Day/Time: Number of People: If requesting ADA vehicle : Wheel Chairs: Seats: </td> </tr> </table> <p>For more information on Motor Pool Vehicles follow this link: http://www.fm.arizona.edu/rentvehicle/Vehiclelist.aspx</p>		<ol style="list-style-type: none"> 1. ADA Mini Van (Driver + 6 Pass) 2. ADA ProMaster (Driver + 11 Pass) 3. Cargo Van (Driver + 1 Pass) 4. Carry-all 4WD (Driver + 4 Pass) 5. Full Size Sedan (Driver + 4 Pass) 6. Mid Size Sedan (Driver + 4 Pass) 7. Mid Size Sedan (Driver + 4 Pass) 8. Mini Van (Driver +6 Pass) 9. Passenger Van (Driver + 14 Pass) 10. Pickup 4WD (Driver +2-4 Pass) 11. Stakebed Truck (Driver + 2 Pass) 	Pick-Up Day/Time: Return Day/Time: Number of People: If requesting ADA vehicle : Wheel Chairs: Seats:
<ol style="list-style-type: none"> 1. ADA Mini Van (Driver + 6 Pass) 2. ADA ProMaster (Driver + 11 Pass) 3. Cargo Van (Driver + 1 Pass) 4. Carry-all 4WD (Driver + 4 Pass) 5. Full Size Sedan (Driver + 4 Pass) 6. Mid Size Sedan (Driver + 4 Pass) 7. Mid Size Sedan (Driver + 4 Pass) 8. Mini Van (Driver +6 Pass) 9. Passenger Van (Driver + 14 Pass) 10. Pickup 4WD (Driver +2-4 Pass) 11. Stakebed Truck (Driver + 2 Pass) 	Pick-Up Day/Time: Return Day/Time: Number of People: If requesting ADA vehicle : Wheel Chairs: Seats:		

IF FLYING:

Commercial Carrier-Airline:			
Flight Information:			
Departs from:	Time:	Flight # :	Arrives:
Departs from:	Time:	Flight # :	Arrives:

Anticipated Expenditures:

Transportation \$ _____	Lodging \$ _____	Misc. \$ _____
-------------------------	------------------	----------------

Club Representative:

(Please Print Name)	Signature	Date
---------------------	-----------	------

Please email this form to CREC-ClubSports@email.arizona.edu or submit it to the Sports Office at Campus Recreation.